

Minutes – ASEE Mechanics Division
Executive Committee Meeting
Monday, June 23, 2008, 7:00 AM
Pittsburgh Convention Center

Present: Phil Cornwell, Joe Rencis, Anna Dollar, Tim Philpot, Rungun Nathan,
Christine Masters, Benson Tongue, Brian Self, Nancy Denton, Jon-Michael Hardin,
Francesco Costanzo, Gary Gray

1. Welcome/Introductions (Tim Philpot)
2. Approval of 2007 Executive Committee Meeting Minutes (Tim Philpot)
3. Report from Division Officers
 - a. Program Chair (Benson Tongue)
 - i. Not as many submissions this year: Abstracts - 26, Papers - 24, Final - 22
 - ii. 9 sessions (6 technical, 2 business/executive meetings)
 - iii. Co-sponsor of 2 sessions. This did not go well. Two sessions were at the same time.
 - iv. Next year we need to remind authors that the names of institutions or people are not to be in the submissions.
 - v. We need more submissions.
 - b. Program Chair Elect (Gary Gray)
 - i. Banquet is Tuesday and will be a riverboat cruise. Be at the dock at 6:00 because the boat will leave at 6:30 and return around 9:00. So far, 29 people have signed up.
 - c. Secretary (Phil Cornwell)
 - i. No report
 - d. Treasurer (Brian Self)
 - i. Output for banquet was about \$3500 plus gratuity. Income so far is \$2250, so it looks like we are going to run a deficit for the banquet.
 - ii. We have not asked the publishers for contributions to be used for the awards yet. Normally we get \$2850 for awards.
 - iii. Brian asked for any other check requests.
 - iv. Ending balance: \$5470 (but more needs to be paid for the boat).
 - e. Awards Committee (Lia Brillhart)
 - i. Nancy Denton is the incoming chair. She needs to talk to publishers to get funding for the awards.
 - ii. Not much has been done on a memorial award. There was concern about it being a regional award. We have a sponsor, Elsevier, willing to contribute on the order of \$500. The award was proposed to be for a local high school teacher in the region where the annual ASEE conference is being held. The question of how to actually select somebody was raised. Brian Self will continue looking into this. Another option would be to put a proposal together. Brian and Glenn Craig will be the committee.

- iii. Calls for nominations for next year were distributed.
 - f. Membership committee (Rungun Nathan)
 - i. Did not get any numbers as far as membership. Rungun requested that session moderators make an announcement in every session for people to join the mechanics division.
 - g. Webmaster (Joe Rencis)
 - i. Need to get the new officers listed on the website.
- 4. Announcements and Appointments
 - a. Program Chair Elect (Tim Philpot)
 - i. Anna Dollar was elected as Program Chair elect.
 - b. Executive Committee Nominees (Chris Masters)
 - i. The following individuals have been nominated for the Executive Committee: Francesco Costanzo: Penn State University
Tom Nordenholz: California Maritime Academy
 - c. Standing Committees (Tim Masters)
 - i. Nominees to be sought at Business Meeting.
- 5. PIC Report (Tim Philpot)
 - a. Tim did not have a lot of news to relate. ASEE has gone to “publish to present” for all divisions. The Emerging Trends poster session has been terminated. Each division will have the option of having poster sessions. There will be fewer sessions next year because of fewer rooms. Poster sessions still need a full paper submitted. The number of registrants this year was down from Hawaii.
- 6. Old Business
 - a. None
- 7. New Business
 - a. There was a discussion of having offsite events.
- 8. Other Business
 - a. None
- 9. Adjournment 8:05 am (Tim Philpot)