

Minutes - ASEE MECHANICS DIVISION  
Executive Committee Meeting  
Monday, June 19, 2006, 7:00 AM  
Chicago Hyatt Regency

Attendees: Autar Kaw, Phil Cornwell, Scott Davidson, Anna Dollár, Ralph Flori, Dan Jensen, Ing-Chan Jong, Jennifer Kadlowec, Christine Masters, Rungun Nathan, Tim Philpot, Joe Rencis, Brian Self, Paul Steif, Benson Tongue, Madhu Vable

1. Welcome/Introductions (Kadlowec)
2. Approval of 2005 Executive Committee Business Meeting Minutes (Steif)
3. Reports from Division Officers
  - a. Program Chair (Masters)
    - 34 abstracts submitted, 31 invited to submit papers for review. Of these, 23 were accepted and will appear in the proceedings.
    - 6 technical sessions, including three joint sessions with Mechanical and Civil Engineering Divisions on statics, dynamics and mechanics of materials.
  - b. Program Chair-Elect (Philpot)
    - Jim Orrico from SRAM to talk at Banquet
  - c. Secretary (Steif)
    - No report
  - d. Treasurer (Vable)
    - BASS account started year at \$5145.28 and ended year at \$5976.65. Some expenditures still to be made for awards.
    - We do have extra funds with which to undertake some new activities or initiatives
  - e. Awards Committee (Kaw)
    - Clive Dym chosen for the Archie Higdon Distinguished Educator Award
    - Tammy Donahue, James Hanson, and Chris Papadopoulos chosen for the Beer and Johnston Outstanding New Mechanics Educator Award
    - Joe Rencis chosen for the James L. Meriam Service Award
    - Recommended that the criteria for the Archie Higdon Award be delineated to keep in accordance with expectations of nominees.
  - f. Membership Committee (Rencis/Self)
    - Current membership in the Division is 445, compared to 451 last year.
    - Intend to send invitations to members of other divisions who potentially have interest in mechanics division
4. Announcements and Appointments
  - a. Program Chair-Elect (Kadlowec)
    - Program Chair-Elect for 2006-2007 will be Benson Tongue.
  - b. Nominees for Executive Committee (Danielson/Mehta)
    - Nominees to proposed at voted upon at Business Meeting
  - c. Standing Committees (Danielson)
    - Nominees to be sought at Business Meeting Continue practice of having members of standing committees have three year rotating appointments
5. PIC Report (Kadlowec/Danielson/)

- Amendments to the bylaws should be send to Executive Committee during the year, with voting via email
  - Discussion of revision to bylaws to expand group of individuals to be considered for Program Chair-Elect (and succession of leadership position); proposal to be discussed at Business Meeting
  - Only 5% of papers can be put up for best paper (down from the current 10%)
6. New Business (Kadlowec)
- Brian Self has agreed to take over as Treasure of the Division
7. Adjournment at 8:30 AM (Kadlowec)