

Annual Business Meeting Minutes (draft)

Minutes – ASEE Mechanics Division
Business meeting minutes
Wednesday, June 27, 2007, 12:30 PM
Hawaii Convention Center

Attendees: Jennifer Kadowec, Phil Cornwell, Rungun Nathan, Christine Masters, Rich Ruhala, Laura Ruhala, Tim Philpot, Michael Hardin, Mark Holdhusen, Elliot Eisenberg, Nancy Denton, Karim Muci, Tom Nordenholtz, Shahnam Navaee, Junlan Wang, John Wood, Benson Tongue, Brian Self, Adrian Lew, Chris Papadopoulos, Scott Danielson, Ing-Chan Jong

1. Welcome/Introductions (Masters)
2. Approval of 2006 Business Meeting Minutes (Masters)
3. Report from Divisions Officers
 - a. Program Chair (Tim Philpot)
 - i. 42 abstracts were submitted and 26 of these were accepted to appear in the proceedings.
 - ii. 75 mechanics division members volunteered to review abstracts.
 - iii. 7 sessions (5 mechanics division sessions, 1 joint session with the ME division and 1 poster session)
 - b. Program chair-elect (Tongue)
 - i. Next year's conference is in Pittsburg.
 - ii. Anybody with interesting different types of sessions should send ideas to Benson.
 1. There was a suggestion to have a panel session of well known mechanics educators. There was a question about publish to present for panel sessions.
 2. There was a suggestion to have a session where there a lot of short demos/hands-on ideas.
 - iii. Volunteers were requested for reviewing papers.
 - c. Secretary (Masters)
 - i. Phil Cornwell elected by acclamation to this position.
 - d. Treasurer (Self)
 - i. The division is in fine financial shape.
 - ii. Sponsor income \$2250.00
 - iii. Award expenses \$3744.10
 - iv. BASS account started year at \$6783.45 and should end around \$5468.70.
 - e. Awards Committee (Denton)
 - i. Committee report distributed and call for nominations.
 - ii. Cary Fisher chosen for the Archie Higdon Distinguished Mechanics Educator Award
 - iii. Adrian Lew, Junlan Wang, Wenbin Yu winners chosen for the Beer and Johnston Outstanding New Mechanics Educator Award Outstanding New Mechanics Educator Award.
 - iv. James L. Meriam Service award not awarded.
 - v. Best Presentation of the 2006 ASEE Annual Conference awarded to Thomas Nordenholtz
 - vi. Best paper for the 2007 ASEE Annual Conference awarded to Kurt Gramoll.
 - vii. There was a good pool of candidates. Nominees are automatically considered the following years.
 - viii. Elliot selected as ASEE fellow.
 - ix. Information about awards is online.
 - x. Lia Brillhart will be chair next year
 - f. Membership committee (Nathan)
 - i. Same report as executive committee meeting.

- ii. Currently there are 425 members.
 - iii. Laura Ruhala volunteered to chair the membership committee next year.
 - iv. Michael Harden volunteered to serve on membership committee.
 - g. Division Web site (Rencis)
 - i. A snapshot of website was passed out.
 - ii. Educational links are still desired.
 - iii. Monographs have been put on the website.
 - iv. A new committee to look at “monograph” section of website and decide what we might do with this idea was formed. Committee members include Nancy Denton, Rungun Nathan, and Chris Papadopoulos.
- 4. Announcements and Appointments
 - a. Program Chair-Elect (Masters)
 - i. Language in by-laws changed. Anybody on the executive committee is eligible to enter the leadership track.
 - ii. Program Chair-Elect for 2007-2008 is Gary Gray.
 - b. Executive Committee Elections (Kadlowec)
 - i. Nominees for two positions on the Executive Committee are John Harden and Rungun Nathan. Motion to accept these nominations by acclamation was passed.
 - c. Standing Committees (Masters)
 - i. A sign-up sheet for standing committees was passed around.
- 5. PIC Report (Masters)
 - a. Bylaw revisions to be done every 10 years
 - b. Statistics for this conference: 1600 papers, 1500 authors, 3000 registered for conference. There are currently about 13000 ASEE members.
 - c. There is concern over low participation in officer elections. Anybody with ideas should pass them on to Christine or Jennifer.
 - d. ASEE is considering eliminating the Emerging Trends session.
- 6. PIC Chair Report (Kadlowec)
 - a. None
- 7. Old Business
 - a. By-Laws Revisions
 - i. The new bylaws were approved (see attached).
 - ii. It was proposed to put all the changes in one place and to sent them out to executive committee members.
 - iii. A motion was made and passed that the Executive Committee be granted authority to make any necessary editorial corrections (not substantive) to the bylaws that may be discovered.
 - b. Monographs – Ad-Hoc committee to develop criteria was formed (see above.)
 - c. Librescu Award
 - i. A proposal was made for a new award in honor of Professor Librescu from Virginia Tech. The award would be for a physics/math K-12 educator who helps bring students into mechanics. It was proposed that the educator come from the geographical region of that year’s ASEE Annual Conference. Geographically restricting an award is an issue with ASEE and this proposal is currently being examined.
 - ii. Awards committee is to come up with a first draft of this idea along with other ideas. Glenn Kraige and Brian Self also volunteered to help. It might need to get a financial sponsor for this award.
- 8. New Business
 - a. Hands-on-Mechanics challenge to members
 - i. Mechanics division members were encouraged to submit materials to the Hands-on-Mechanics website.

- ii. The Chair also proposed encourage the ME and CE divisions to put information on this website in their newsletters.
 - b. Mechanics Division Banner. It was proposed to have a design competition to have a convenient way to display the Mechanics Division banner for the ASEE picnic. The winner gets mentioned in the newsletter.
9. Other Business
- a. None
10. Passing of the Banner (Masters)
11. Adjournment 2:00 PM (Philpot)