

# 2009 Mechanical Engineering REU

## Program Guidelines

Casual business attire (equivalent to slacks, dress shirt, nice dress, pant suit or skirt with appropriate top) is appropriate for the first Monday on campus. Your picture will also be taken on Monday for the Mechanical Engineering website. Casual, outdoors attire (shorts, t-shirt, sun hat) is recommended for Summer Camp on the first Tuesday. Appropriate attire will be defined by your daily activities and will be determined with your professor. For instance, some laboratories require closed toe shoes for safety reasons. Please note that May and early June can have some chilly days, so bring at least one sweater and light jacket.

1. REU interns are expected to adhere to the University of Arkansas student code and housing agreements at all times. Any students found in violation of this code will be terminated from the internship and will be returned home at their own expense. See attachment.
2. REU interns will agree to substance-free conditions in all participants' dorm rooms as part of their acceptance. This condition will be in place even for legal age participants, even if the dorm allows alcohol in the rooms of students over twenty-one.
3. Students must plan to arrive at the University of Arkansas for check in between 1 p.m. and 4:00 p.m. on Sunday, May 17, 2009 at Maple Hill. Students should plan to leave campus on Friday, July 24, 2009.
4. All REU interns are expected to actively participate in all scheduled research and social activities. Failure to do so will result in the loss of the research stipend.
5. All REU interns are expected to live in the on-campus housing provided by the program.
6. REU interns will be housed in Maple Hill. Each intern will receive a check for housing, and be asked to endorse this and turn over to the university. In addition, interns will be asked to endorse a second check for an on-campus meal plan with flex dollars, which can be spent at various locations on campus.
7. All REU interns will receive research stipends in three payments: \$1,500 during their first week at the University of Arkansas, \$1,500 during the fifth week, and \$1,500 will be mailed after the confirmation from on-campus housing and turning in the following:
  - a hard copy of research paper in presentation holder
  - an electronic copy of research paper and presentation
  - a hard copy of an approved plan for submitting your research paper to a journal or conference
  - all UA keys, including lab keys
  - all UA library books and other borrowed UA materials
  - UA ID card
8. Students must schedule an appointment with the Housing Director at the conclusion of the REU program. Any damage to the room will be assessed and the deduction from the final check (to be mailed).
9. REU interns who bring personal automobiles will be responsible for all of the costs associated with their vehicles. The Mechanical Engineering REU Program will not be responsible for repair, maintenance, towing, parking permits, or tickets.
10. The Mechanical Engineering REU Program will not be responsible for library fines, medical expenses and other incidental living expenses.
11. Please see [http://cavern.uark.edu/rd\\_vcad/urel/info/campus\\_map/](http://cavern.uark.edu/rd_vcad/urel/info/campus_map/) for campus map and directions.

# 2009 Mechanical Engineering REU Program in Nanomaterials and Nanomechanics

## Participant Questionnaire

Please provide contact information below:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Dates I can be reached at this address: \_\_\_\_\_

School Address: \_\_\_\_\_

Phone Number (while at school): \_\_\_\_\_

Dates I can be reached at this address: \_\_\_\_\_

Please check one of the following:

\_\_\_\_\_ I plan to drive to Fayetteville in my personal automobile. \_\_\_\_\_ I plan to fly to and from Fayetteville to participate in the program. I will contact Brittany Broadbridge via e-mail at [bbroadbr@uark.edu](mailto:bbroadbr@uark.edu), with my flight reservations. I will arrange to arrive at the airport between 12:00 a.m. – 3:00 p.m. Sunday, May 17 and leave no earlier than Friday July 24, 2009. \_\_\_\_\_ I have other travel plans. Please provide detail below.

You will be reimbursed **up to \$450** for your round-trip travel expenses.

Please bring your receipts with you when you check in on Sunday, May 17<sup>th</sup>.

\_\_\_\_\_ Vegetarian Food Requested (for REU meal events)

# 2009 Mechanical Engineering REU Program in Nanomaterials and Nanomechanics

## Participant Agreement

I, \_\_\_\_\_, accept the offer to participate in the 2009 Mechanical Engineering NSF Summer REU Program in Nanomaterials and Nanomechanics as an intern for a research stipend of \$4,500.00 for ten weeks of research beginning on May 18, 2009 and ending on July 24, 2009.

I understand that by accepting this offer, I agree to adhere to the University of Arkansas student code of conduct and I realize that failure to do so will result in dismissal from the REU Program. I further realize that if dismissed, I will be returned home at my own expense.

Participants Signature \_\_\_\_\_ Date \_\_\_\_\_

Brittany Broadbridge University of Arkansas  
Mechanical Engineering Bldg. RM 204 863 W.  
Dickson Street Phone: 479-575-3153 Fax: 479-  
575-6982 [bbroadbr@uark.edu](mailto:bbroadbr@uark.edu)  
<http://comp.uark.edu/~jjrencis/REU/>

Mechanical Engineering  
Department  
University of Arkansas  
REU

# Fax

**To:** Brittany Broadbridge  
**Fax:** 479-575-6982  
**Phone:** 479-575-4153  
**Re:**

**From:**  
**Date:** April 15<sup>th</sup>, 2009  
**Pages:**   3   including cover page  
**CC:**

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