

# CONTRACT FOR SUMMER ROOM AND BOARD ACCOMMODATIONS UNIVERSITY OF ARKANSAS RESIDENCE HALLS 2007

OFFICE USE ONLY Prepayment Recd
Initials: _____
Date: _____
Time: _____
Hall/Room: _____

\*NOTE: It is the responsibility of the student to familiarize her/himself with all pertinent information before completing this contract. Signing this contract is an acknowledgement and acceptance of this responsibility as well as an agreement to the terms and conditions of the contract.

NAME \_\_\_\_\_ UofA ID # \_\_\_\_\_  
Last First M.I.

CLASS: FR SOPH JR SR GRAD/LAW GENDER: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ SPECIAL PROGRAM: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ Cell Phone : ( \_\_\_\_\_ ) \_\_\_\_\_

PERMANENT ADDRESS:

Street/Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_

NAME OF REQUESTED ROOMMATE: \_\_\_\_\_ ROOMMATE'S UofA ID# \_\_\_\_\_

DO YOU HAVE A MEDICAL, PHYSICAL OR OTHER CONDITION THAT WILL REQUIRE AN ACCOMMODATION?  YES  NO  
**IF YES:** Contact the University of Arkansas Center for Education Access (CEA) at 479-575-3104. University Housing provides accommodations after reviewing and receiving a formal recommendation from the CEA Office. Specific rooms have been reserved for students with an approved need for an accommodation.

CHOICE OF BLOCK MEAL PLAN FOR SESSION I, II, IV, V, OR VI:  A  B  C  D  ROOM/APT ONLY (No Meals)

CHOICE OF BLOCK MEAL PLAN FOR SESSION III:  E  F  G  H  ROOM/APT ONLY (No Meals)

University Housing Room and/or Space is defined as an assignable space in either a residence hall.

### CONTRACT TERMS AND CONDITIONS

The terms and conditions of the room and board contract with the University of Arkansas are as follows:

**I. Eligibility and On Campus Residency Requirement.**

- A. ALL SINGLE FRESHMEN UNDER TWENTY-ONE (21) YEARS OF AGE ARE REQUIRED TO LIVE ON CAMPUS IN A RESIDENCE HALL OR IN THEIR PARENT'S PERMANENT HOME. EXCEPTION MAY BE GRANTED BY UNIVERSITY HOUSING FOR EXTREME CIRCUMSTANCES THAT PREVENT THE INDIVIDUAL FROM LIVING ON CAMPUS.
- B. To be eligible to live in a University Housing facility a student must be enrolled in and attending at least three (3) hours for credit on campus at the University of Arkansas, Fayetteville except as outlined directly below.
- C. Holcombe Hall residents who are assigned to Holcombe Hall for the spring 2007 semester and who are contracted for the 2007-2008 academic year do not have to meet this requirement. Residents who are assigned to Carlson Terrace or Stonehenge for the spring 2007 semester and who are contracted for the 2007-2008 academic year for Buchanan-Droke/Gladson-Ripley do not have to meet this requirement. A resident who meets this criterion and cancels their 2007-2008 academic year contract must vacate their assigned building within 24 hours of canceling the contract.
- D. If space is available; exceptions to the minimum credit hour requirement may be made on a summer session by summer session basis for students who are completing degree requirements or are attending a residential summer program, upon written request to University Housing with confirmation of their status by their faculty advisor or summer program administrator.
- E. The University reserves the right not to contract with persons who are currently violating the terms and conditions of a housing contract; or who have previously violated the terms and conditions of a housing contract; or who have violated University rules or regulations; or who have a past due balance with the University.

**II. Contract Period.**

- A. The period of this contract is for the session indicated below by the student/contractee.
- B. If the student contracts after the first day of classes of the session for which the student is contracting, then the student will be charged for the room from the date the contract is signed. Due to the nature of Block Meal Plans, meal plan charges for the entire contracted session may be applied.
- C. Meal service for each session will begin with breakfast on the first day of class and end with lunch on the final day of the contracted session. Meal service may not be available May 28 (Memorial Day) and July 4 (Independence Day).
- D. Students are expected to vacate their rooms by 5:00 P.M. on the last day of their contracted session.

- E. The last day to check into a room at the beginning of each session is the first day of classes, unless special arrangements are made with University Housing. No show contracts may be canceled according to Section VI, part D.
- F. All dates are subject to change based on University announced modifications to the University calendar.

**III. Charges and Payments.**

- A. Charges will begin the day the student checks into the room and continue until the student officially checks out of the room. Exceptions: Room charges for students contracting after the first day of classes will start as stated in Section II, part B.
- B. If University Housing is unable to assign the student to a space including temporary housing as stated in Section IV, part A, the entire prepayment will be refunded.
- C. The charges for room and board vary according to room type, length of contract, whether the room is air conditioned, and the meal plan. A listing of summer room and board rates is in the University Housing Summer Housing Brochure, which is fully incorporated herein by reference, and is projected to be available no later than April 1, 2007 on the University Housing web site: <http://housing.uark.edu>. At any time, the University reserves the right to raise room and board rates upon thirty (30) days notice.
- D. Room and board payments may be made at one time for each summer session or as arranged through the University Treasurer's Office. Payment in full for each summer session or the first installment payment must be received by the due date as designated on the University Billing Statement.
- E. Without limiting its right to seek other remedies, the University may withdraw meal privileges for failure to pay room and board charges by the required date(s) or for failure to complete an official room change when directed. If meal privileges are withdrawn, the amount charged on the room and board contract will not be reduced.
- F. At the end of the contract period, students must comply with the administrative checkout procedure. A One Hundred and Twenty Five dollar (\$125) administrative charge will be assessed for failure to comply with the administrative checkout procedure or for a late checkout after posted hall closing hours in addition to any charges for damages.
- G. Administrative charges assessed for termination of the contract by the student are set out in Section V.
- H. Charges may be assessed for damage to or loss of University property both in

CONTRACT TERMS AND CONDITIONS CONTINUED ON REVERSE

I hereby contract for room and/or board accommodations in University Housing Facility for the 2006 summer session or period indicated below:

- |   |  |
|---|--|
| <input type="checkbox"/> Summer Session I: May 21 – June 29, 2007<br><input type="checkbox"/> Summer Session II: July 2 – August 10, 2007<br><input type="checkbox"/> Summer Session III: May 21 – August 10, 2007<br><input type="checkbox"/> REU Session: Program _____ Starting Date _____ Ending Date _____ | <input type="checkbox"/> Summer Session IV: July 9 – August 10, 2007<br><input type="checkbox"/> Summer Session V: June 4 – July 6, 2007<br><input type="checkbox"/> Summer Session VI: July 9 – August 10, 2007 |
|---|--|

I have read and understand the terms and conditions listed on both sides of this contract and agree to comply with them. I also understand that this is a legally binding contract.

DATE \_\_\_\_\_

(Signature of Applicant)

DATE \_\_\_\_\_

(Signature of parent or guardian of applicants under the age of 18)

student spaces and in public areas. Charges for damage to public areas may be prorated to all residents of the hall or area. Charges may be assessed for damage to student spaces that is found within ten (10) days after the student has checked out, provided the space has not been reoccupied.

#### **IV. Residence Hall, Room/Roommate(s) Assignments, and Meal Plans**

**A.** This contract is for available space. Room assignments for summer sessions 2007 are projected to be made to the suite-style single rooms in the Northwest Quad, and Holcombe Hall. However, the University reserves the right to make and alter residence hall, room and roommate assignments. Race, national origin, disability, religion or any other basis prohibited by federal or state law shall not be considered in making roommate assignments. When necessary, the University reserves the right to assign the contractee to overflow housing at either on-campus or off-campus locations.

**B.** Residence hall or, room, and roommate assignments can only be made after receipt of the University Housing contract.

**C.** The University reserves the right to determine, designate, change and/or restrict the utilization of the residence halls and/or within the residence halls and to make and/or change hall, room and roommate assignments accordingly at any time.

**D.** Requests for roommates must be mutual with full name and University ID number on both students' Summer Contract for Room and Board Accommodations or on written/online requests.

**E.** Housing assignments are personal, non-transferable and non-assignable.

**F.** The Resident Director and University Housing must approve all room and/or roommate changes prior to the change.

**G.** The University reserves the right at any time to move the student to another space/room, assign a roommate, or assess an additional charge for single room occupancy when only one student with a double room contract occupies a room. The University also reserves the right at any time to reassign the student due to facility changes, roommate conflicts, disciplinary action and/or an emergency or casualty that renders the students' room unsafe or otherwise uninhabitable.

**H.** Meal plans are personal, non-transferable and non-assignable. Prior to the first day of classes each session, students may make requests for changes in meal plans. Requests must be made in writing to the central office of University Housing and signed by the student. Meal plan changes can ONLY be made prior to the first day of classes each session that the student has contracted for.

**I.** The number of meals provided in a Block Meal Plan is for the entire summer session the student has contracted for and there is no refund for unused meals or flex dollars.

#### **V. Termination of the contract by the student.**

**A.** Students may not terminate this contract except as stated herein with prior written approval by University Housing. Students are responsible for paying all room and board charges for the entire term of the contract.

**B.** Prior to occupancy, students who are not required to live on campus, or who are not attending the University, may terminate this contract by **notifying University Housing in writing of the desire to terminate.**

**C.** After the student has checked in and received a key OR after the meal plan associated with the contract has been used, the contract may only be terminated by the student for official withdrawal from the University. The student shall submit a written statement of the reason(s) for termination.

**D.** Room and Board charges for withdrawal from the University after occupancy will be applied and/or prorated according to the following:

a. Room charges for withdrawal after occupancy and applicable advance payments will be prorated as of the date the student officially checks out of the room.

b. Board charges for withdrawal after occupancy will be prorated based on a daily rate.

c. A One Hundred Dollar (\$100.00) administrative fee may also be assessed.

#### **VI. Termination of the Contract by the University.**

**A.** The University may terminate this contract and require the student to immediately vacate the residence hall for the following reasons: (1) Failure to pay any payments or charges by the required date; (2) Official University disciplinary action requiring removal of the student from the residence hall; (3) Failure to be registered for and attending the required number of credit hours; (4) Violation of residence hall or University policy, rules or regulations, including but not limited to, the regulations set out in the 2006 – 2007 Student Handbook and the 2006-2007 University Housing Student Handbook which are fully incorporated herein by reference; (5) Failure to maintain residence hall room in a safe and sanitary condition; (6) Violation of the terms of this contract; or (7) An emergency or casualty; or (8) If the student is a safety threat to himself or herself or to others.

**B.** The University may terminate the contract for convenience for any reason, by giving the student thirty (30) days notice. Notice shall be deemed to have been given when it is deposited in the U.S. Mail with the U.S. Postal Service addressed to the student's campus address and/or permanent address on file with the University.

**C.** Failure to vacate the residence hall upon notice of termination of the contract by the University or the expiration of the contract period (holding over) is prohibited and will result in double rent charges for the period of time that the student remains in the room after the contract has been terminated or expired.

**D.** Students must check into the assigned room by 5:00 PM on the first day of classes for the contracted session. No show contracts for non-freshmen will be cancelled after the first day of classes of the contracted session. No show contracts for students covered by the on-campus residency requirement will only be cancelled if the contractee no longer meets eligibility requirements (see section I). Contracts by students covered by the on-campus residency requirement will not be cancelled and the contractee may be held responsible for all charges.

#### **VII. Casualty or emergency.**

**A.** All reasonable efforts are made to protect the residence halls and residents from fire, theft, or other major casualty. However, the University is not responsible for loss or damage to students' personal property for any cause or reason.

Moreover, the University is not responsible for any injuries, including but not limited to death, to residents or guests, or damage to their property that may result from misuse of the premises or arising from any act which violates this contract or University policy. **Students are encouraged to obtain renters insurance to insure their property.**

**B.** If the student's room should become uninhabitable due to fire or other casualty, the University will try to relocate the student in University housing if available. If the University is unable to relocate the student to other University housing, then the University may terminate this agreement.

**C.** The University shall not be responsible for any failure to provide housing or meals in the event conditions arise which are not wholly within its control (i.e. acts of God, fire, strike, lockouts, and riots, etc.).

#### **VIII. Abandonment of Personal Property.**

Personal property left in a room or storage area after the resident has moved out, whether by proper check out or improper check out, shall be deemed to have been abandoned and will be removed and disposed of at the resident's expense. The University shall not be responsible or liable for any losses of or damages to any abandoned property.

#### **IX. Signs**

Signs are subject to all published University policies; in particular, signs of an advertising or commercial nature may not be displayed in any window or exterior surface of the residence hall or other locations

#### **X. Pets**

Dogs, cats, birds, rodents, reptiles, or other pets are not permitted at or in University residence halls. Small, harmless fish are permitted and these must be removed from the residence hall during breaks and at the end of the contract period. Guests may not bring cats, dogs, or other pets to the area while visiting. Strays should not be encouraged to remain in the area. Any animal found in the area will be presumed to be a stray and may be removed. Failure to adhere to this provision may result in immediate termination of the housing contract.

#### **XI. Right of Entry**

**A.** Students have a reasonable right of privacy in their rooms and their belongings. However, student rooms may be entered by University officials or staff in cases of emergency, for maintenance, pest control, or safety inspection, or when a student's behavior appears to violate the law or University regulations or policies.

**B.** In order to provide better health standards in the residence halls, the University takes periodic pest control measures. Residents will be notified when regular spraying, fogging, or other treatment will occur and the University reserves the right to exercise its Right of Entry in such cases.

**C.** Requests for maintenance made by residents for work or repairs in their room grant University personnel the Right of Entry into the resident's room without notification to the resident.

#### **XII. Guests**

Residents are responsible for the behavior of their guests. The University reserves the right to restrict the number of nights any non-resident may spend as an overnight guest in the residence hall. University Housing reserves the right to restrict access by guests who have violated university policy and/or present a threat to the safety or security of University Housing residents. All applicable policies regarding guests must be adhered to. (See Hall Visitation in the 2006–2007 Student Handbook.) The 2006 – 2007 Student Handbook and the 2006-2007 University Housing Student Handbook are incorporated into this contract by reference. The 2006 – 2007 Student Handbook is available in printed form from the front desk of the residence hall or online at <http://studentaffairs.uark.edu>

#### **XIII. Governing Laws & Policies.**

All University Housing residents are subject to and must comply with all federal and state laws and with all policies and regulations of the University, University Housing and the residence hall in which he/she resides. This agreement shall be governed by the laws of the State of Arkansas without regard to its choice of law principles.

# 2007 Mechanical Engineering REU

## Program Guidelines

Casual business attire (equivalent to slacks, dress shirt, nice dress, pant suit or skirt with appropriate top) is appropriate for the first Monday on campus. Your picture will also be taken on Monday for the Mechanical Engineering website. Casual, outdoors attire (shorts, t-shirt, sun hat) is recommended for Summer Camp on the first Tuesday. Appropriate attire will be defined by your daily activities and will be determined with your professor. For instance, some laboratories require closed toe shoes for safety reasons. Please note that May and early June can have some chilly days, so bring at least one sweater and light jacket.

1. REU interns are expected to adhere to the University of Arkansas student code and housing agreements at all times. Any students found in violation of this code will be terminated from the internship and will be returned home at their own expense. See attachment.
2. REU interns will agree to substance-free conditions in all participants' dorm rooms as part of their acceptance. This condition will be in place even for legal age participants, even if the dorm allows alcohol in the rooms of students over twenty-one.
3. Students must plan to arrive at the University of Arkansas for check in between 12 p.m. and 5:00 p.m. on Sunday, May 20, 2007 at Holcombe Hall. Students should plan to leave campus on Friday, July 27, 2007.
4. All REU interns are expected to actively participate in all scheduled research and social activities. Failure to do so will result in the loss of the research stipend.
5. All REU interns are expected to live in the on-campus housing provided by the program.
6. REU interns will be housed in Holcombe Hall. Each intern will receive a check for housing, and be asked to endorse this and turn over to the university. In addition, interns will be asked to endorse a second check for an on-campus meal plan with flex dollars, which can be spent at various locations on campus.
7. All REU interns will receive research stipends in three payments: \$1,500 during their first week at the University of Arkansas, \$1,500 during the fifth week, and \$1,500 will be mailed after the confirmation from on-campus housing and turning in the following:
  - a. a hard copy of research paper in presentation holder
  - b. an electronic copy of research paper and presentation
  - c. a hard copy of an approved plan for submitting your research paper to a journal or conference
  - d. all UA keys, including lab keys
  - e. all UA library books and other borrowed UA materials
  - f. UA ID card
8. Students must schedule an appointment with the Housing Director at the conclusion of the REU program. Any damage to the room will be assessed and the deduction from the final check (to be mailed).
9. REU interns who bring personal automobiles will be responsible for all of the costs associated with their vehicles. The Mechanical Engineering REU Program will not be responsible for repair, maintenance, towing, parking permits, or tickets.
10. The Mechanical Engineering REU Program will not be responsible for library fines, medical expenses and other incidental living expenses.
11. Please see [http://cavern.uark.edu/rd\\_vcad/urel/info/campus\\_map/](http://cavern.uark.edu/rd_vcad/urel/info/campus_map/) for campus map and directions.

# 2007 Mechanical Engineering REU Program in Nanomaterials and Nanomechanics

## Participant Questionnaire

Please provide contact information below:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Dates I can be reached at this address: \_\_\_\_\_

School Address: \_\_\_\_\_

Phone Number (while at school): \_\_\_\_\_

Dates I can be reached at this address: \_\_\_\_\_

Please check one of the following:

\_\_\_\_\_ I plan to drive to Fayetteville in my personal automobile.

\_\_\_\_\_ I plan to fly to and from Fayetteville to participate in the program. I will contact Melissa Longamore via e-mail at [mlongamo@uark.edu](mailto:mlongamo@uark.edu), with my flight reservations. I will arrange to arrive at the airport between 9:00 a.m. – 3:00 p.m. Sunday, May 20 and leave no earlier than Friday July 27, 2007.

\_\_\_\_\_ I have other travel plans. Please provide detail below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You will be reimbursed **up to \$450** for your round-trip travel expenses.

Please bring your receipts with you when you check in on Sunday, May 20<sup>th</sup>.

\_\_\_\_\_ Vegetarian Food Requested (for REU meal events)

# 2007 Mechanical Engineering REU Program in Nanomaterials and Nanomechanics

## Participant Agreement

I, \_\_\_\_\_, accept the offer to participate in the 2007 Mechanical Engineering NSF Summer REU Program in Nanomaterials and Nanomechanics as an intern for a research stipend of \$4,500.00 for ten weeks of research beginning on May 21, 2007 and ending on July 27, 2007.

I understand that by accepting this offer, I agree to adhere to the University of Arkansas student code of conduct and I realize that failure to do so will result in dismissal from the REU Program. I further realize that if dismissed, I will be returned home at my own expense.

---

Participants Signature

Date

# REU 2007 Student Information Sheet

NAME: \_\_\_\_\_

SSN: \_\_\_\_\_

RACE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

CITY OF BIRTH: \_\_\_\_\_

COUNTRY OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PERMANENT ADDRESS IN HOME COUNTRY (FOR NON-US CITIZENS)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

US CITIZEN (YES or NO): \_\_\_\_\_

COUNTRY OF CITIZENSHIP: \_\_\_\_\_

RESIDENCY (NON-RESIDENT, RESIDENT or FOREIGN): \_\_\_\_\_

US PERMANENT RESIDENT (GREEN CARD HOLDER) YES or NO: \_\_\_\_\_

STATE OF RESIDENCE: \_\_\_\_\_

COUNTY OF RESIDENCE: \_\_\_\_\_

VISA TYPE (FOR NON-US CITIZENS WHO ARE HERE ON A VISA): \_\_\_\_\_

Melissa Longamore  
University of Arkansas  
Mechanical Engineering Bldg. RM 204  
863 W. Dickson Street  
Phone: 479-575-3798  
Fax: 479-575-6982  
mlongamo@uark.edu  
<http://comp.uark.edu/~jjrencis/REU/>



# Fax

To: Melissa Longamore From: \_\_\_\_\_  
Fax: 479-575-6982 Date: April 30, 2007  
Phone: 479-575-3798 Pages: \_\_\_\_\_ including cover page  
Re: \_\_\_\_\_ CC: \_\_\_\_\_

Urgent     For Review     Please Comment     Please Reply     Please Recycle

•Comments: \_\_\_\_\_